



WATERLOO REGIONAL
POLICE SERVICES
BOARD

OPEN MINUTES

Date: January 15, 2025

Location: Zoom

In Attendance:

Ian McLean	Chair
Karen Redman	Vice Chair
Jim Schmidt	Member
Tony Giovinazzo	Member
Karen Quigley-Hobbs	Member
Sandy Shantz	Member
Mark Crowell	Chief of Police
Jennifer Davis	Deputy Chief
Eugene Fenton	Deputy Chief
Meghan Martin	Executive Assistant

Regrets:

Doug Craig	Member
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1.0 Meeting Called to Order

Chair McLean called the meeting to order at 8:42 a.m.

2.0 Motion to Go Into Closed Session

Moved by D. Craig

Seconded by J. Schmidt

That the Board Convene in Closed Session to discuss matters that it is of the opinion falls under Section 44 of the Community Safety and Policing Act.

Carried.

3.0 Motion to Reconvene in Open Session

Moved by S. Shantz

Seconded J. Schmidt

That the Board reconvene at in Open Session.

Carried.

4.0 Elections

Election of the Chair

M. Martin called for nominations for the position of Chair.

Moved by: T. Giovinazzo

Seconded by: K. Redman

That Ian McLean be nominated for the position of Chair of the Waterloo Regional Police Service Board for 2025.

Carried.

Moved by: J. Schmidt

Seconded by: S. Shantz

That nominations for Chair of the Police Service Board be closed.

Carried.

I. McLean accepted the nomination and was declared elected to serve as the Chair of the Waterloo Regional Police Service Board for 2025.

I. McLean assumed the Chair for the remainder of the meeting.

Election of the Vice Chair

Chair McLean called for nominations for the position of Vice Chair.

Moved by: K. Quigley-Hobbs

Seconded by: J. Schmidt

That Karen Redman be nominated for the position of Vice Chair of the Waterloo Regional Police Service Board for 2025.

Moved by: S. Shantz

Seconded by: K. Quigley-Hobbs

That nominations for Vice Chair of the Waterloo Regional Police Service Board be closed.

Carried.

K. Redman accepted the nomination and was declared elected to serve as Vice Chair of the Waterloo Regional Police Service Board for 2025.

5.0 Territorial Acknowledgement

6.0 Declarations of Pecuniary Interest under the Municipal Conflict of Interest Act

There were none were declared.

7.0 Closed Session Recommendations (if any)

There were no Closed Session recommendations.

8.0 Consent Agenda Items

Items on the Consent Agenda can be approved in one motion. Prior to the motion being voted on, any member of Board may request that one or more of the items be removed from the Consent Agenda and moved to the regular part of the agenda.

Confirmation of Minutes: November 12, 2024

8.1 Confirmation of Minutes December 10, 2024

8.2 2025-003: 2024 Conference Expenses – Police Service Board

8.3 2024-019: 2025 Membership Fees – OAPSB and Zone 5

That the Waterloo Regional Police Service Board approve the 2025 Ontario Association of Police Services Board Membership Fee in the amount of \$11,865; and

That the Waterloo Regional Police Services Board approve the 2025 Ontario Association of Police Services Board Zone 5 Membership Fee in the amount of \$250.00.

8.4 2025-021: 2025 Conference Opportunities for Police Service Board Members

8.5 2025-017: Frontline Call Reduction Strategies Q4 2024

8.6 2025-005: Summary of Procurement Awards Q4 2024

8.7 2025-004: Procurement of In Car Video and Body Worn Video – Axon Public Safety Canada Inc. – Vendor of Record

That the Waterloo Regional Police Services Board accept the Vendor of Record of Axon Public Safety Canada Inc. (and any related or subsidiary companies necessary) for the supply and delivery of the purchase of the necessary technology and/or software relating In-Car Video (ICV) and Body Worn Video (BWV) technology for the Waterloo Regional Police Service (WRPS) as a single source supplier for a period of four (4) years commencing February 1, 2025 and expiring February 1, 2029, provided the purchases are within budget or have an external funding source, and are otherwise in compliance with the Purchasing By-law as set out in report 2025-004 dated January 15, 2025; and

That the Board approves the Chief Purchasing Officer to enter into any necessary agreements.

8.8 2025-001: Administrative Review SIU (24-OCD-282)

8.9 2025-002: Administrative Review SIU (24-OVI-321)

8.10 2025-012: Auxiliary and Special Constable Resignations

That the Waterloo Regional Police Service Board discontinue the designations for the following Waterloo Regional Police Service (WRPS) Auxiliary members who have resigned from their positions.

Auxiliary Members:

- 1. COBURN, Jon**
- 2. DRIVER, Lindsie**

That the Waterloo Regional Police Service Board discontinue the designations for the following University of Waterloo Special Constable member who has resigned from their position.

- 1. RHAB, Feizal (Ted)**

8.11 2023/24 Wilfrid Laurier University Annual Report Special Constable Service

Moved by T. Giovinazzo

Seconded by J. Schmidt

That the Consent Agenda including the Open Session Minutes of December 10, 2024, and Reports 2025-003, 2025-019, 2025-021, 2025-017, 2025-005, 2025-004, 2025-001, 2025-002, 2025-012, and the 2023/34 WLU Annual Report Special Constable Service be approved as presented.

Carried.

9.0 Business Arising from the Minutes

There was no business arising from the Minutes.

10.0 Correspondence

There was no correspondence.

11.0 Police Service Board Report

There was no Police Service Board Report.

12.0 Chief of Police Reports

12.1 2025-014: Unfunded Liabilities

K. Hand presented report 2025-014 for information. Discretionary Reserve Funds have been established for each liability to set aside funds to finance future expected expenditures for contingent liability. This is important so that future generations do not have to fund the impact of decisions made today. Chair McLean asked how the amount of \$250,000 is determined as appropriate. K. Hand explained that \$250,000 was the initial contribution, given other budget pressures they did not increase those amounts this year. Will need to look at a long term strategy and determine how to mitigate some of those costs.

12.2 2025-008: St. Patrick's Day Internal Working Group

Deputy Chief Davis presented report 2025-008 for information. A working group was convened following the Board's motion earlier this year to closely examine the risks associated with the unsanctioned St. Patrick's Day gathering in Waterloo. K. Quigley-Hobbs clarified the format of the working group. Deputy Chief Davis explained that while the working group began as at the internal level, they have collaborated with community partners as the work has evolved.

12.3 2025-010: Homicide in Canada, 2023

J. Fast presented report 2025-010 for information. This report examines homicide trends and characteristics of homicides. Chief Crowell noted that there is concern across Canada about those on bail that continue to commit offences. Gun violence is a focus.

12.4. 2025-007: Fraud Incidents and Online Scams

Superintendent S. Morris presented report 2025-007 for information. The Fraud Unit works closely with other police services across Ontario to search for ways to standardize the overall policing response to Fraud. Vice Chair Redman asked where someone would go to report a fraud under \$25,000. Superintendent Morris clarified that this amount is a determinant of who would investigate internally, but that every level of report informs intelligence, and the public is encouraged to report when in doubt.

12.5 2025-002: Stratified Policing and Crime Suppression

Deputy Chief Davis presented report 2025-002 for information. This approach – the first of its kind to be adopted by a police service in Canada – represents a significant step in WRPS' ongoing commitment to ensuring

public safety and upholding community trust and confidence. Vice Chair Redman asked about the impact of Waterloo Region along the 401 corridor. Deputy Chief Davis stated that WRPS is a part of a number of partnerships across Ontario to ensure ongoing collaboration with policing partners.

12.6 2025-018: Community Safety and Well Being Plan

Inspector Mathias presented report 2025-018 for information. Levels of Intimate Partner Violence (IPV) and Gender Based Violence (GBV) via data from Family Violence Project (FVP) agencies, as analyzed by the Community Safety & Wellbeing Plan, Data and Outcomes Table were highlighted. T. Giovinazzo acknowledged the courage needed to report this crime. Chief Crowell noted that there are many unreported cases. WRPS will leverage the leadership of this Region in declaring IPV an epidemic.

13.0 Monthly Chief of Police Report

Chief Crowell highlighted various investigations, highlighting that the Festive Ride Program checked 8,157 vehicles.

The Polar Plunge is scheduled on March 1, 2025 at the WRPS Community Centre.

WRPS has been recognized as one of Waterloo Area's Top Employers, 2025.

14.0 New Business

There was no New Business.

15.0 Future Agenda Items

There were no Future Agenda Items.

16.0 Information Items

T. Giovinazzo acknowledged the passing of J. Kissner, an employee of the service for over 35 years. The Board extended condolences and recognized her contributions.

17.0 Adjournment

Moved by J. Schmidt

Seconded by K. Quigley-Hobbs

That the meeting be adjourned at 12:38 p.m.

Carried.

Original signed by I. McLean
Board Chair

Original signed by M. Martin
Executive Assistant