



WATERLOO REGIONAL
POLICE SERVICES
BOARD

OPEN MINUTES

Date: May 15, 2024

Location: 200 Maple Grove, Cambridge, Ontario / Zoom

In Attendance:

Ian McLean	Chair
Karen Redman	Vice Chair
Jim Schmidt	Member
Karen Quigley-Hobbs	Member
Sandy Shantz	Member
Tony Giovinazzo	Member
Mark Crowell	Chief of Police
Jennifer Davis	Deputy Chief
Eugene Fenton	Deputy Chief
Meghan Martin	Executive Assistant

Regrets:

Doug Craig	Member
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1.0 Meeting Called to Order

Chair McLean called the meeting to order at 9:07 a.m.

2.0 Motion to Go Into Closed Session

Moved by J. Schmidt

Seconded by S. Shantz

That the Board Convene in Closed Session to discuss matters that it is of the opinion falls under Section 44 of the Community Safety and Policing Act.

Carried.

3.0 Motion to Reconvene in Open Session

Moved by J. Schmidt

Seconded S. Shantz

That the Board reconvene at in Open Session.

Carried.

4.0 Territorial Acknowledgement

5.0 Declarations of Pecuniary Interest under the Municipal Conflict of Interest Act

There were none were declared.

6.0 Closed Session Recommendations (if any)

There were no Closed Session recommendations.

7.0 Consent Agenda Items

Items on the Consent Agenda can be approved in one motion. Prior to the motion being voted on, any member of Board may request that one or more of the items be removed from the Consent Agenda and moved to the regular part of the agenda.

7.1 Confirmation of Minutes: April 17, 2024,

7.2 Confirmation of Minutes: May 2, 2024

7.3 University of Waterloo Special Constable Service 2023 Annual Report

7.4 2024-132: OAPSB Conference Sponsorship

That the Waterloo Regional Police Service Board sponsor the Ontario Association of Police Service Board's 2024 Annual Spring Conference and Annual General Meeting in the amount of \$1500.

7.5 2024-125: Communications Centre Infographics Q1

7.6 2024-123: Special Constable Renewals (University of Waterloo)

That the Waterloo Regional Police Service Board approve the following University of Waterloo Special Constable appointment renewals pursuant to section 92 of the Community Safety and Policing Act (CSPA):

University of Waterloo Special Constables;

1. BALDASSARRE, Victor
2. COBURN, Jon
3. CORNWALL, Neil
4. GOULD, Stephanie
5. HILLIER, Scott
6. HLAVAC, Roman
7. JARDIN, Randy
8. KOBE, Gary
9. LEGAULT, Daniel
10. LOGAN, Raymond
11. MERCER, Daniel
12. MORGADO, Ashley

13. O'HARA, Megan
14. PAGETT, Alysha
15. RHAB, Ted
16. SAKIR, Yalkun
17. WASSING, Brian
18. WITT, Brooklynn
19. WERTH, Kyle

7.7 2024-137: Special Constable Renewals (WRPS)

That the Waterloo Regional Police Services Board approve the following Special Constable appointment renewals pursuant to section 92 of the Community Safety and Policing Act (CSPA):

Waterloo Regional Police Service Special Constables;

1. ARGES, ALLAN
2. BENDER, Joan
3. CROWE, Glenwright
4. FROST, William
5. GOUTHRO, Leslie
6. KULAFOFSKI, Sabedin
7. MACDOUGALL, Jane
8. MANICOM, Brandan
9. MUIR, Keith
10. MURRAY, Richard
11. PHELAN, Ralph
12. SCHILLER, Martin
13. SMITH, Derek
14. YATES, Lisa
15. POOLE, Lisa
16. SAMSON, Ryan
17. VILLANI, Vanja

7.8 2024-119: Police Resources in Canada

7.9 2024-130: IMPACT Q1

7.10 2024-120: Neighbourhood Policing Q1

Moved by T. Giovinazzo

Seconded by S. Shantz

That the Consent Agenda including the Open Session Minutes of April 17, 2024 and May 2, 2024, the University of Waterloo Special Constable Service 2023

Annual Report, and Reports 2024-132, 2024-125, 2024-123, 2024-137, 2024-119, 2024-130 and 2024-120 be approved as presented.

Carried.

8.0 Business Arising from the Minutes

There was no business arising from the Minutes.

9.0 Correspondence

There was no correspondence.

10.0 Police Services Board Report

There was no Police Services Board Report.

11.0 Chief of Police Reports

11.1 2024-101: WRPS Scholarship Recipient

DC Davis and DC Fenton introduced the recipient of the 2024 WRPS Scholarship, Josh Stephens.

11.2 2024-138: Special Olympics Update

Constable Burke provided an overview of the upcoming Special Olympics events. The Board acknowledged the organizational efforts of the WRPS staff and the talent and dedication of the athletes.

11.3 2024-118: Intelligence Notes Q1

Dr. H. Siddiqui and Dr. M. Williams presented report 2024-118 for information. The overall number of Intelligence Notes increased as compared to the previous quarter, indicating that officers are increasingly using this tool. WRPS will work to improve data collection and analytic practices with the goal of identifying racial disparities that might exist in police-public interactions, and developing tangible actions to address those disparities.

11.4 2024-124: Community Safety and Well Being: Gender Based Violence

Inspector Mathias presented report 2024-124 for information. Action Tables attached to the Region of Waterloo CSWP and the corresponding priorities will utilize a multi-sector and collaborative approach to develop the most accurate information available, better understand an issue, and determine which strategies or initiatives will effectively address each priority.

11.5 2024-136: External Sexual Assault Investigation Reviews 2023

Inspector Lambert presented report 2024-136 for information. The External Sexual Assault Review continues to have collective success and improved service delivery to victims and survivors of sexual violence. The Board inquired about the response to address gender based violence. Inspector Lambert explained that various units would work together to conduct the investigation jointly. Chief Crowell added that in order to make change, an approach that looks at prevention, education, and systems is needed.

11.6 2024-117: Variance Update Q1

K. Hand presented report 2024-117 for information. Total year-to-date expenditures for 2024 are \$59,823K, or 99% of the approved budget, while revenues are \$5,909K, or 106.6% of approved budget. The total net levy for March 2024 is \$53,914K, or 98% of the approved budget. The Board asked whether there were plans in place to spend all of the capital as targeted, K. Hand confirmed that there were. Chief Crowell added that there is a significant focus on recruitment.

11.7 2024-115: Reserve and Reserve Funds Update

K. Hand presented report 2024-115 outlining the utilization of reserve funds. Chair McLean highlighted that reserve policies reflect a smoothing technique in order to ensure that budget requests remain stable year over year.

Moved by T. Giovinazzo

Seconded by J. Schmidt

That the Waterloo Regional Police Services Board approve the revised target reserve and reserve fund contributions and balances as set out in Report #2024-115; and

That the Waterloo Regional Police Services Board approve the establishment of a Police Regionalized Information Data Entry System (PRIDE) Reserve; and

That the Waterloo Regional Police Services Board approve the establishment of an Employee Post Retirement Benefits Reserve Fund; and

That the Waterloo Regional Police Services Board approve the transfer of \$475,312.52 from the General Reserve to the Capital Reserve in the amount of \$137,411.40 and to the PRIDE Reserve in the amount of \$337,901.12.

Carried.

11.8 2024-116: 2025 Budget Timelines

K. Hand presented report 2024-116 for information. Chair Redman will review any conflicts with the Clerk, if needed.

12.0 Monthly Chief of Police Report

Chief Crowell provided an update with regards to many events including the Open House on May 11th at Headquarters and the upcoming Special Olympics Ontario event May 23-26. Chief Crowell acknowledged the 22 new Auxiliary officers that joined WRPS on May 13, 2024.

13.0 New Business

There was no New Business.

14.0 Future Agenda Items

There were no Future Agenda Items.

15.0 Information Items

There were no Information Items.

16.0 Adjournment

Moved by J. Schmidt

Seconded by S. Shantz

That the meeting be adjourned at 12:51 p.m.

Carried.

Original signed by I. McLean

Board Chair

Original signed by M. Martin

Executive Assistant