



WATERLOO REGIONAL
POLICE SERVICES
BOARD

OPEN MINUTES

Date: November 13, 2024

Location: Zoom

In Attendance:

Ian McLean	Chair
Karen Redman	Vice Chair
Jim Schmidt	Member
Tony Giovinazzo	Member
Doug Craig	Member
Karen Quigley-Hobbs	Member
Sandy Shantz	Member
Mark Crowell	Chief of Police
Jennifer Davis	Deputy Chief
Eugene Fenton	Deputy Chief
Meghan Martin	Executive Assistant

1.0 Meeting Called to Order

Chair McLean called the meeting to order at 8:30 a.m.

2.0 Motion to Go Into Closed Session

Moved by J. Schmidt

Seconded by S. Shantz

That the Board Convene in Closed Session to discuss matters that it is of the opinion falls under Section 44 of the Community Safety and Policing Act.

Carried.

3.0 Motion to Reconvene in Open Session

Moved by K. Redman

Seconded D. Craig

That the Board reconvene at in Open Session.

Carried.

4.0 Territorial Acknowledgement

5.0 Declarations of Pecuniary Interest under the Municipal Conflict of Interest Act

There were none were declared.

6.0 Closed Session Recommendations (if any)

There were no Closed Session recommendations.

7.0 Delegations

S. Shafiq and F. Mazhar delegated to the Board on behalf of the Coalition of Muslim Women.

8.0 Consent Agenda Items

Items on the Consent Agenda can be approved in one motion. Prior to the motion being voted on, any member of Board may request that one or more of the items be removed from the Consent Agenda and moved to the regular part of the agenda.

8.1 Confirmation of Minutes: October 16, 2024

8.2 Confirmation of Minutes: October 28, 2024

8.3 2024-232: Police Service Board Policy Review - #041

That the Waterloo Regional Police Service Board approve the following policy, as provided in Board Report 2024-232:

041: Interpreters

8.4 2024-227: Special Constable Appointments (WLU)

That the Waterloo Regional Police Services Board approve the following Special Constable appointment pursuant to section 92 of the Community Safety and Policing Act:

Wilfrid Laurier University Special Constables;

1. SONG, Youngun

8.5 2024-234: Police Service Board Meeting Schedule, 2025

That the Waterloo Regional Police Service Board approve the 2025 Board meeting schedule, as presented in Board Report 2024-234.

8.6 2024-235: Mental Health Alternative Response Q3

8.7 2024-217: Communications Centre Q3

8.8 2024-223: Neighbourhood Policing Q3

8.9 2024-216: Frontline Call Reduction Strategies Q3

Moved by J. Schmidt

Seconded by S. Shantz

That the Consent Agenda including the Open Session Minutes of October 16, 2024, and October 28, 2024 and Reports 2024-232, 2024-227, 2024-224, 2024-235, 2024-217, 2024-223 and 2024-216, be approved as presented.

Carried.

9.0 Business Arising from the Minutes

There was no business arising from the Minutes.

10.0 Correspondence

There was no correspondence.

11.0 Police Services Board Report

There was no Police Services Board Report.

12.0 Chief of Police Reports

12.1 2024-221: WRPS Intelligence Notes Q3

H. Siddiqui presented report 2024-221 for information. Racial overrepresentation in Intelligence Notes relating to Firearms was observed this quarter, along with overrepresentation in Intelligence Notes relating to Gangs, Property Crime and the Other category. Racial overrepresentation continues to be most pronounced for Black and Middle Eastern males aged 18-29 years, as compared to their White counterparts. Unlike previous quarters, overrepresentation of Indigenous individuals in a variety of rationales and age categories was observed.

Vice Chair Redman asked about the impact of younger people's representation in Intelligence Notes. M. Williams noted that when younger people are observed, these notes are examined differently within the department to help monitor trends.

12.2 2024-222: Use of Force Q3

H. Siddiqui and Insp. Lewis presented report 2024-222 for information. This information can be used to develop a better understanding of differences experienced by individuals from different racial categories, with potential to develop solutions that best serve neutralizing bias in policing. In the third quarter of 2024, a decrease in the number of reportable incidents and an

increase in the number of Modernized Use of Force Reports in comparison to Q2 2024 was observed. There was an increase in the number of reports involving firearms, and a decrease in the number of reports involving CEWs. No firearms were discharged in Q3 2024.

Vice Chair Redman asked about how one would validate someone's perceived ethnicity. M. Williams outlined the changes that were made to improve validity, specifically that only one perception is now counted, as opposed to previously when multiple perceptions were counted.

12.3 2024-225: September 2024 Financial Variance Report

K. Hand presented 2024-225 for information. Within the Operating Budget, the total year-to-date expenditures for 2024 are \$185,557K, or 97.8% of the approved budget, while revenues are \$20,330K, or 112.6% of approved budget. Within the Capital Budget, \$20,980K or 63% of the budget has been spent or is committed against to date.

Chair McLean asked whether there would be further adjustments or reconciliation that would affect the surplus to date. K. Hand confirmed that this was expected. Chair McLean followed asking whether WRPS is at its full compliment of uniform officers. K. Hand explained that WRPS will be at full authorized compliment by November 1, 2024 and sworn by the end of year.

Vice Chair Redman noted that there is risk if some of the funding liabilities are not invested, requesting this to be discussed at a future Police Service Board meeting.

12.4. 2024-224: 2025 Operating and Capital Budget Estimates

K. Hand presented report 2024-224. The WRPS Senior Leadership Team conducted further reviews which resulted in a 2025 Operating Budget reduction of \$726K since the October meeting. To date, \$5,018K or 2.2% of reductions to the 2025 Operating Budget estimates and \$1,250K of reductions to the 2025 Capital Request have been included.

Moved by J. Schmidt

Seconded by K. Quigley-Hobbs

That the Waterloo Regional Police Services Board approve the Waterloo Regional Police Service (WRPS) 2025 Operating Budget Estimate net levy of \$252,468,301; and

That the Waterloo Regional Police Service Board approve the 2025 Capital Budget Estimate and the 2026-2034 Capital Forecast as summarized in Appendix C subject to final adjustments for 2024 carry-forwards.

Carried.

12.5 2024-231: Community Safety and Well Being: Youth Diversion

Insp. Mathias presented report 2024-231 for information. Local diversion data between 2020-2023 was shared, highlighting WRPS support of a new youth diversion pilot program through Crow Shield Lodge.

Vice Chair Redman noted that the Community Safety and Well Being Plan has been beneficial in relationship building and demonstrates significant upstream investments.

13.0 Monthly Chief of Police Report

Chief Crowell highlighted various investigations including a youth charged with first degree murder in connection to a Kitchener homicide, and a youth arrested in connection to ongoing swatting calls.

WRPS recognized Take Your Kid To Work Day on Nov. 6th, and the MADD Red Ribbon Campaign on Nov. 1st.

On Nov. 7th, WRPS welcomed 24 new officers and 1 cadet recruit to the service.

Catherine Conoboy received the CAA South Central Ontario School Safety Patrol Program Achievement Award.

14.0 New Business

There was no New Business.

15.0 Future Agenda Items

There were no Future Agenda Items.

16.0 Information Items

There were no Information Items.

17.0 Adjournment

Moved by S. Shantz

Seconded by J. Schmidt

That the meeting be adjourned at 12:34 p.m.

Carried.

Original signed by I. McLean

Board Chair

Original signed by M. Martin

Executive Assistant