



WATERLOO REGIONAL
POLICE SERVICES
BOARD

OPEN MINUTES

Date: September 18, 2024

Location: 200 Maple Grove, Cambridge, Ontario / Zoom

In Attendance:

Ian McLean	Chair
Karen Redman	Vice Chair
Jim Schmidt	Member
Doug Craig	Member
Karen Quigley-Hobbs	Member
Sandy Shantz	Member
Tony Giovinazzo	Member
Mark Crowell	Chief of Police
Jennifer Davis	Deputy Chief
Eugene Fenton	Deputy Chief
Meghan Martin	Executive Assistant

1.0 Meeting Called to Order

Chair McLean called the meeting to order at 8:33 a.m.

2.0 Motion to Go Into Closed Session

Moved by J. Schmidt

Seconded by D. Craig

That the Board Convene in Closed Session to discuss matters that it is of the opinion falls under Section 44 of the Community Safety and Policing Act.

Carried.

3.0 Motion to Reconvene in Open Session

Moved by J. Schmidt

Seconded K. Redman

That the Board reconvene at in Open Session.

Carried.

4.0 Territorial Acknowledgement

5.0 Declarations of Pecuniary Interest under the Municipal Conflict of Interest Act

There were none were declared.

6.0 Closed Session Recommendations (if any)

There were no Closed Session recommendations.

7.0 Consent Agenda Items

Items on the Consent Agenda can be approved in one motion. Prior to the motion being voted on, any member of Board may request that one or more of the items be removed from the Consent Agenda and moved to the regular part of the agenda.

7.1 Confirmation of Minutes: August 14, 2024

7.2 2024-200: Semi Annual Appreciation Letters

7.3 2024-202: Police Service Board Policy Review - #041, #096

That the Waterloo Regional Police Service Board approve the following policies, as provided in Board Report 2024-202:

041: Interpreters

096: Discharge of Firearms Causing Injury or Death

7.4 2024-195: University of Waterloo Special Constable Appointment and Updates

That the Waterloo Regional Police Service Board approve the following University of Waterloo Special Constable appointment pursuant to section 92 of the Community Safety and Policing Act (C.S.P.A.):

University of Waterloo Special Constable:

1. BLACK, Kavaun

7.5 2024-201: Auxiliary and Special Constable Resignations

7.6 2024-198: YTD Police Service Board Operating Budget Report

7.7 2024-199: Mental Health Alternative Response (IMPACT) Q2

7.8 2024-169: Communications Centre Q2

7.9 2024-185: Neighbourhood Policing Q2

7.10 2024-168: Frontline Call Reduction Strategies Q2

7.11 2024-191: Pre-Budget Approval for 2025 Vehicle Procurments

That the Waterloo Regional Police Services Board approve the pre-budget procurement of sixty-seven (67) vehicles for an estimated value of \$5,307,670 with sixty-five (65) being scheduled for replacement with funding from the Vehicle Reserve and two (2) being additional units in 2025 funded by the Police Regional Development Charges Reserve.

7.12 2024-194: Livescan Upgrades to WRPS and ESCO Partners

That the Board approves the Chief Purchasing Officer to enter into an agreement with Thales Dis Canada Inc. to upgrade the Thales Cogent Automated Biometric Identification System (CABIS 7) software and WEB ID component, which will be hosted in the Waterloo Regional Police Service (WRPS) Datacenter environment, supporting the Finger Printing system on behalf of the five ESCO agencies in the estimated amount of \$1,997,643.00 plus all applicable taxes as set out in report #2024-194 dated September 18, 2024.

That the Board approves the Chief Purchasing Officer to enter into any necessary future agreements regarding the vendor of record Thales Dis Canada Inc. provided that budget is available.

Moved by S. Shantz

Seconded by K. Quigley-Hobbs

That the Consent Agenda including the Open Session Minutes of August 14, 2024, and Reports 2024-200, 2024-202, 2024-195, 2024-201, 2024-198, 2024-199, 2024-169, 2024-185, 2024-168, 2024-191, 2024-194 be approved as presented.

Carried.

8.0 Business Arising from the Minutes

There was no business arising from the Minutes.

9.0 Correspondence

There was no correspondence.

10.0 Police Services Board Report

There was no Police Services Board Report.

11.0 Chief of Police Reports

11.1 2024-188: Strategic Business Plan Update

A. Franchescini presented report 2024-188 for information. WRPS is committed to regular updates on the progress of these member and community inspired priorities.

11.2 2024-203: Digital Evidence Management and Disclosure

N. Widdish presented report 2024-203 for information. Challenges and impacts associated with the increasing volume of digital evidence generated as part of criminal investigations were highlighted. K. Quigley-Hobbs identified this as a great example of efficiently utilizing resources in order to keep in step with the changing times.

11.3 2024-186: Intelligence Notes Q2

J. Fast presented report 2024-186 for information. Racial overrepresentation in Intelligence Notes created relating to Break and Enter/Robbery, Firearms, and Human Trafficking, in addition to other rationale categories was observed. Racial overrepresentation continues to be most pronounced for Black and Middle Eastern males aged 18-29 years, as compared to their White counterparts. WRPS' Race-Based Data Collection Strategy will work towards improving our data collection and analytic practices with the goal of identifying racial disparities that might exist in police-public interactions, and developing tangible actions to address those disparities.

11.4 2024-187: Use of Force Q2

J. Fast and Insp. Lewis presented report 2024-187 for information, Overall, in the second quarter of 2024, there was a decrease in the number of reportable incidents and Modernized Use of Force Reports in comparison to Q1 2024. There was an increase in the number of reports involving firearms, and a decrease in the number of reports involving CEWs. No firearms were discharged in Q2 2024. Consistent with previous quarters, Black and Middle Eastern individuals were overrepresented in Use of Force Reports as compared to local resident populations.

11.5 2024-193: Community Safety and Well Being: Youth Engagement Strategy

Insp. Mathias and A. Franchescini presented report 2024-193 for information about WRPS' partnerships aimed to engage youth in Waterloo Region.

12.0 Monthly Chief of Police Report

Chief Crowell highlighted several successful investigations including a significant weapons seizure in early September and Back to School Road Safety. The Backpack Challenge received 6,500 donations (22,500 donated since 2017).

Vice Chair Redman highlighted the concerning trend of recruiting young men into auto theft. Chief Crowell agreed, noting that community partnerships will aim to positively impact youth.

D. Craig questioned whether the auto industry was actively working to strengthen prevention methods. Chief Crowell confirmed that policing partners are working with the auto sector to enhance security measurements.

13.0 New Business

There was no New Business.

14.0 Future Agenda Items

There were no Future Agenda Items.

15.0 Information Items

There were no Information Items.

16.0 Adjournment

Moved by K. Redman

Seconded by J. Schmidt

That the meeting be adjourned at 12:30 p.m.

Carried.

Original signed by I. McLean

Board Chair

Original signed by M. Martin

Executive Assistant